

# LSUHSC

## 2025 Bi-Weekly Payroll Processing Schedule

Pay No.	Pay Run ID	Pay Period Begin Date	Pay Period End Date	Processing Date	Confirm Date	Check Date
1	25A1	12/23/24	01/05/25	01/06/25	01/08/25	01/10/25
2	25A2	01/06/25	01/19/25	01/20/25	01/22/25	01/24/25
3	25B1	01/20/25	02/02/25	02/03/25	02/05/25	02/07/25
4	25B2	02/03/25	02/16/25	02/17/25	02/19/25	02/21/25
5	25C1	02/17/25	03/02/25	03/03/25	03/05/25	03/07/25
6	25C2	03/03/25	03/16/25	03/17/25	03/19/25	03/21/25
7	25D1	03/17/25	03/30/25	03/31/25	04/02/25	04/04/25
8	25D2	03/31/25	04/13/25	04/14/25	04/16/25	<b>04/17/25</b>
9	25E1	04/14/25	04/27/25	04/28/25	04/30/25	05/02/25
10	25E2	04/28/25	05/11/25	05/12/25	05/14/25	05/16/25
11	<b>25E3</b>	05/12/25	05/25/25	05/26/25	05/28/25	05/30/25
12	25F1	05/26/25	06/08/25	06/09/25	06/11/25	06/13/25
13	25F2	06/09/25	06/22/25	06/23/25	06/25/25	06/27/25
14	25G1	06/23/25	07/06/25	07/07/25	07/09/25	07/11/25
15	25G2	07/07/25	07/20/25	07/21/25	07/23/25	07/25/25
16	25H1	07/21/25	08/03/25	08/04/25	08/06/25	08/08/25
17	25H2	08/04/25	08/17/25	08/18/25	08/20/25	08/22/25
18	25I1	08/18/25	08/31/25	09/01/25	09/03/25	09/05/25
19	25I2	09/01/25	09/14/25	09/15/25	09/17/25	09/19/25
20	25J1	09/15/25	09/28/25	09/29/25	10/01/25	10/03/25
21	25J2	09/29/25	10/12/25	10/13/25	10/15/25	10/17/25
22	<b>25J3</b>	10/13/25	10/26/25	10/27/25	10/29/25	10/31/25
23	25K1	10/27/25	11/09/25	11/10/25	11/12/25	11/14/25
24	25K2	11/10/25	11/23/25	11/24/25	11/26/25	<b>11/26/25</b>
25	25L1	11/24/25	12/07/25	12/08/25	12/10/25	12/12/25
26	25L2	12/08/25	12/21/25	12/22/25	12/23/25	12/26/25

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## 2025 Resident Payroll Processing Schedule

Pay No.	Pay Run ID	Pay Period Begin Date	Pay Period End Date	Paysheet Creation & Confirm	Check Date
1	RES25A1	01/01/25	01/15/25	01/09/25	01/15/25
2	RES25A2	01/16/25	01/31/25	01/27/25	01/31/25
3	RES25B1	02/01/25	02/15/25	02/10/25	02/14/25
4	RES25B2	02/16/25	02/28/25	02/25/25	02/28/25
5	RES25C1	03/01/25	03/15/25	03/10/25	03/14/25
6	RES25C2	03/16/25	03/31/25	03/26/25	03/31/25
7	RES25D1	04/01/25	04/15/25	04/09/25	04/15/25
8	RES25D2	04/16/25	04/30/25	04/25/25	04/30/25
9	RES25E1	05/01/25	05/15/25	05/08/25	05/15/25
10	RES25E2	05/16/25	05/31/25	05/23/25	05/30/25
11	RES25F1	06/01/25	06/15/25	06/06/25	06/13/25
12	RES25F2	06/16/25	06/30/25	06/23/25	06/30/25
13	RES25G1	07/01/25	07/15/25	07/10/25	07/15/25
14	RES25G2	07/16/25	07/31/25	07/28/25	07/31/25
15	RES25H1	08/01/25	08/15/25	08/11/25	08/15/25
16	RES25H2	08/16/25	08/31/25	08/26/25	08/29/25
17	RES25I1	09/01/25	09/15/25	09/08/25	09/15/25
18	RES25I2	09/16/25	09/30/25	09/26/25	09/30/25
19	RES25J1	10/01/25	10/15/25	10/09/25	10/15/25
20	RES25J2	10/16/25	10/31/25	10/27/25	10/31/25
21	RES25K1	11/01/25	11/15/25	11/07/25	11/14/25
22	RES25K2	11/16/25	11/30/25	11/21/25	11/26/25
23	RES25L1	12/01/25	12/15/25	12/05/25	12/15/25
24	RES25L2	12/16/25	12/31/25	12/19/25	12/30/25

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## 2025 Monthly Payroll Processing Schedule

Month	Pay Run ID	Pay Period Begin Date	Pay Period End Date	Electronic PER3 Deadline	Processing Date	Confirm Date	Check Date
January	25A9	01/01/25	01/31/25	01/14/25	01/15/25	01/17/25	<b>01/31/25</b>
February	25B9	02/01/25	02/28/25	02/19/25	02/20/25	02/24/25	<b>02/28/25</b>
March	25C9	03/01/25	03/31/25	03/19/25	03/20/25	03/24/25	<b>03/31/25</b>
April	25D9	04/01/25	04/30/25	04/21/25	04/22/25	04/24/25	<b>04/30/25</b>
May	25E9	05/01/25	05/31/25	05/19/25	05/20/25	05/22/25	<b>05/30/25</b>
June	25F9	06/01/25	06/30/25	06/16/25	06/17/25	06/19/25	<b>06/30/25</b>
July	25G9	07/01/25	07/31/25	07/15/25	07/16/25	07/18/25	<b>07/31/25</b>
August	25H9	08/01/25	08/31/25	08/20/25	08/21/25	08/25/25	<b>08/29/25</b>
September	25I9	09/01/25	09/30/25	09/22/25	09/23/25	09/25/25	<b>09/30/25</b>
October	25J9	10/01/25	10/31/25	10/20/25	10/21/25	10/23/25	<b>10/31/25</b>
November	25K9	11/01/25	11/30/25	11/17/25	11/18/25	11/20/25	<b>11/26/25</b>
December	25L9	12/01/25	12/31/25	12/15/25	12/16/25	12/18/25	<b>12/30/25</b>