

Chancellor's Memorandum

CM-74 - Authorities, Roles, and Responsibilities of School Deans

Initially Issued: January 15, 2025
Monitoring Unit: Chancellor's Office

I. PURPOSE

LSU Health Sciences Center at New Orleans (LSUHSC-NO) includes six academic schools, the Schools of Allied Health, Dentistry, Graduate Studies, Medicine, Nursing, and Public Health, each led by a Dean who serves as the School's chief administrative and academic officer. This policy outlines the authorities, roles, and responsibilities of each Dean of a School at LSUHSC-NO.

II. AUTHORITIES, ROLES AND RESPONSIBILITIES OF DEANS

1. The Dean of a School is appointed by, reports directly to, and has regular access to the Chancellor of LSUHSC-NO, pursuant to applicable LSU Board Bylaws, Regulations, and Permanent Memoranda.
2. The Dean of a School has authority over and responsibility for their School's academic, research, programmatic, clinical, personnel, financial, budgetary, and student affairs.
3. The Dean of a School is responsible for the overall direction, management, support, and evaluation of their School activities and is authorized to delegate any portion of these responsibilities to administrative officers, councils, committees, or staff as the Dean deems necessary to successfully accomplish their School's missions.
4. The Dean of a School is responsible for ensuring their School operations are compliant with all applicable federal, state, and institutional laws, regulations, and policies, and with all applicable accreditation standards.
5. The Dean of a School leads their School faculty in setting the vision, mission, and goals, and strategic plans that align with the strategic plan, mission, goals, and priorities of LSUHSC-NO.
6. The Dean of a School is responsible for ensuring high quality academic programs and research centers, institutes, clinical programs, and other similar School-wide strategic initiatives within their School by recruiting, appointing, reviewing, developing, and retaining qualified faculty and staff to enhance their School's contributions in teaching, research, scholarly activities, and service.
7. The Dean of a School has the authority to receive, and adjudicate on, appeals from their School's faculty and students pursuant to applicable School, LSUHSC-NO, and LSU policies.

III. REFERENCES

LSU Bylaws & Regulations
LSU PM-69