



FACULTY SENATE

Meeting Minutes
Tuesday June 11, 2024
3:30pm-5:00pm, CSRB-563

Those present included:

Allied Health— Megan Majoue, Brandon Walker, Amber Weydert (also proxy for Brittney Wright)
Dentistry— Diedra Brewer-Hohensee, Thomas Lallier (also proxy for Molly Rosebush), A. C. Liles
Graduate Studies— Doug Johnston
Medicine— Allison Augustus-Wallace, Jennifer Cameron, Sanjay Kamboj, Michelle Korah-Sedgwick, Brian Lochlann McGee, Stefany Primeaux, Maria Reinoso
Nursing— Shelly Dolan (also proxy for Jessica Teeter), Jolie Harris, Sam Mauldin, Aimme McCauley
Public Health— Mei-Chin Hsieh (also proxy for Susanne Straif-Bourgeois), Chih-yang Hu, Henry Nuss
Library – Sharon Duffy
Ex-Officio—Rebecca Bealer, Judy Crabtree
Absent: Andrew Catling, Luther Gill, Jennifer Hart, Tung-Sung Tseng

Welcome and call to order by President McCauley at 3:33PM

In accordance with the Louisiana Constitution, Article 12, Section 3, and La. R.S. 42:11-28, the Faculty Senate Meeting for the Louisiana State University Health Sciences Center – New Orleans is hereby convened.

Election of 2024-25 Executive Committee Positions – President-Elect and Secretary

Closed session during vote.

Vote total was 24. Votes placed by (or their proxy): Senators Majoue, Weydert, Wright, Walker, Brewer-Hohensee, Lallier, Liles, Rosebush, Johnston, Augustus-Wallace, Cameron, Kamboj, Korah-Sedgwick, McGee, Primeaux, Dolan, Harris, Mauldin, Teeter, Hsieh, Hu, Nuss, Straif-Bourgeois, Duffy.

Outcome:

- President-Elect is Sen. Jennifer Cameron.
- Secretary is Sen. Sharon Duffy.

Approval of May 2024 meeting minutes

Minutes approved in motion by Sam Mauldin, Second by Sen. A.C. Liles

President's Report (President McCauley)

From Executive Council meeting with Dr. Southerland:

1. **Governor Landry visited our campus** on Wednesday, June 5th, to sign the tumor registry bill. This bill merges the registry in the state infrastructure and supports funding for public health, and our NCI designation goal.
 - Of note, LSUSOM Alumni Ralph Abraham appointed LDH Secretary.

2. **LaCATS RFA funding** availability was emailed from the VCAA last week. Please share the information to those who want to take advantage of this opportunity.
3. **'Be Well' has been designated as the title for the QEP** for student success and Wellness. Doctor Sutherland encourages faculty to complete the emailed survey and engage students to respond. Feedback is necessary to support the QP.
4. **Hunger free campus Taskforce** is Planning to host a Farmers Market in collaboration with the Ag Center at LSU A& M for August.
5. **SASCOCS accreditation** document is due in November. A consulting firm has been contracted to write and refine our Self-study.
6. **Strategic Plan** – awaiting release of LSU System SP. No additional updates at this time.
7. **Promotion and Tenure packets** -still working on developing consistent versions across schools. At this time, tenure faculty packets are the priority.
8. **Handbook revisions** - later this month, the recommendations from Faculty Senate and Nicole Honoree will be presented at the Council of Deans. At that point, Doctor Sutherland will be able to provide more feedback.
9. **Merit increases** - We received information today that they will be funded this year. No information provided about amount.
10. **25Live (room reservation system)** was soft-launched this week. There is still some overlap between the old room reservation center and 25Live.

Board of Supervisors Report (Senators Kamboj and Nuss)

No report this month. Next meeting is June 28 in Baton Rouge.

New Business -

- *Motion to cancel July Meeting, resume meeting schedule in August*
Motion made by Sen. Kamboj, Second by Sen Weydert.
The Faculty Senate will not meet in the month of July.
- Review of Faculty Senate Resolutions in 2023-24:
 - Res-2301 - In Support of an Effective, Efficient and Transparent Process in the Chancellor Search
 - Other activities included:
 - Letter to President Tate in Support of an Effective, Efficient and Transparent Process in the Chancellor Search
 - Motion to move Moodle Support to LSU Baton Rouge
 - Motion to support Vot-er as a platform to promote voting rights of campus citizens and populations we serve
 - Motion to add Administrative Updates as a standing agenda item and allow first 15 minutes to meeting for in-person or written reports
 - Motion to send revisions to Faculty Handbook to the VCAA

Reports from Assemblies

Allied Health:

- New Executive Board for Assembly has been elected.
- Brandon Walker is new Assembly President and also a new Faculty Senator.
- Alanna Glapion had to step down as Senator as she was promoted to Assistant Dean for Alumni & Community Affairs. Other new assistant deans were also announced.

Dentistry:

- Faculty assembly moved to join the general assembly to have greater input in the searches for deans
- Requesting nominations for Faculty Assembly and Faculty Senate members

Graduate Studies:

- Elections will be held this week for new Senate members

Medicine:

- Dr Southerland shared concepts about the Strategic Plan; awaiting President Tate to roll out the LSU plan.
- All strategic plans need to be in alignment – School of Medicine, LSUHSC, LSU Baton Rouge
- Dr English gave update about LCME accreditation
- New delegates were elected for Senate; Election in August for Assembly

Nursing:

- Ongoing work continues for Competency Based Education and Quality of Instruction initiatives; collecting data to keep up with changing guidelines
- New assembly and senators are being elected
- Strategic planning is in process

Public Health:

- Interviews are ongoing for faculty positions

Library:

- Two classes offered by Library in June:
 - Thurs June 20 at 2pm – Introduction to Adobe Express
 - Wed June 26 at 2pm – Making Things Easy with LibKey Nomad
 - Classes are offered in person and on zoom
 - Contact the library to register and get the zoom link
- New carpet is coming to the 3rd floor/main floor of the Library this summer. Services may be briefly impacted. Exact timing is not known.
- Update about Open Access Publishing Fees
 - At the request of the Research Deans, the Library is investigating the availability and costs of agreements that could cover APCs (or discounts for those fees) for a future proposal to institutional Administration.
 - More updates will be provided as available

Administrative Update

Alicia Edwards - Assistant Vice Chancellor Office of Diversity, Equity, & Inclusion

Update on DEI bills in LA Legislature:

- House Bill [904](#) passed

- It requires school-level reporting of all DEI personnel, programs and spending since 2021 at all Louisiana public K-12 schools, colleges and universities.
- October 1 is due date for this report
- Diversity committees will be contacted after a template for reporting these costs is finalized
- Senate Bill [486](#) did not pass.
 - It would have eliminated DEI programs, regardless of the name of the program.
 - DEI activities on campus are planned for the Summer and Fall

Juneteenth event will be held on Wed 6/19 at 11:30AM-1PM in the HDC

- Educational activities and food will be provided
- Families who are visiting campus at that time are also welcome to attend

Staff Senate organization is being passed from Rob Parker to Alicia

- She has already been a member of the Steering Committee
- Seeking nominations of Staff to serve on the Senate; goal is 21 nominations
- Following the model of our Faculty Senate and Staff Senate in Baton Rouge
- Would like to have the Senate assembled by August 1

Consultants are being evaluated to provide training and support to Faculty in DEI related activities.

- This includes how to prepare for careful conversations in the classroom and handling “hot topic” conversations and outbursts with students
- Faculty Development Training on such topics as professionalism in the classroom, bias training, and other requested topics will be held in late July/August. Sessions may be recorded for later viewing but would not include all discussions to protect privacy of participants.
- Events for students will be planned for the fall
- Book mentioned during meeting: *How to Engage in Difficult Conversations on Identity, Race, and Politics in Higher Education: A Practical Guide for Faculty* by Tammy Hodo, Jacques Whitfield, Brian Van Brunt, Poppy Fitch.

Question: What does she expect to happen with the report of DEI spending that is being prepared?

- She expects it to show that a very small amount of overall spending is going to DEI initiatives.

Ken Boe – Assistant Vice Chancellor for IT

Topic: Moodle Support update

- LSU Baton Rouge technical support for faculty can move forward but timeline is unknown
- LSU Baton Rouge is not ready to fully host Moodle online for us at this time
- It is still a goal to move Moodle to the cloud/online as this will allow for more upgrades in the future. There are technical details that still need to be worked out.
- Our current Moodle version is 3.9. The most recent version of Moodle is 4.1 and 4.5 is coming soon.
- No changes will be made to Moodle during a semester. This limits the time available to implement major changes.

Topic: EndNote 21

- It has been purchased and IT is working to prepare for installation. The Library is supporting this effort and working on documentation for rollout.
- Early July is planned timeline for availability.
- Information will be available on the IT help page is solutions.lsuhs.edu including Knowledge Base articles.
- Installation will vary based on age of computer workstation:

- Non-institution devices (such as student laptops) will be able to install on their own
- Older computers will need IT assistance.
- Newer computers on campus with InTune will be able to download from the company portal on their own

Question: Why does LSUHSC no longer issue laptops to students? When did that stop?

- The CALS testing center opened this year so there is no need to provide laptops to students anymore. This was a new policy in the 2023-24 academic year.

Question: Who can we contact to get content updated on the LSUHSC webpage?

- Send email to webmaster@lsuhsc.edu and identify the pages that need updating. There are many content editors around the institution and it will be sent to the appropriate person.
- Followup: There is a place on the solutions.lsuhs.edu page to request these changes. It is listed under Web Content Management Issue/Access/Request on the front page.

Comment: The webpage for Dentistry is in the process of being updated to the new design.

Scott Embley – Chair, QEP 2025

Topic: QEP Be Well: Student Success and Wellness

- He needs input and feedback about student wellness to determine student needs
- Collecting data using survey of faculty and students and administrators
- Survey will be run through the early fall; plan to have QEP written before holiday break in December; due date is February 11 for SACS
- Slides from his presentation will be sent with the minutes
- Main questions for providing feedback:
 - What academic resources do you believe need improvement?
 - What career development resources would be most beneficial to students?
 - What are the biggest challenges students face in achieving academic success and well-being?
 - What improvements or new initiatives would you like to see in the Student Success and Wellness Initiative? Are there any new resources or services you would like the university to offer?
 - What type of support services would be most beneficial for students?

Discussion about survey conducted in a first-year medical student class by Sen Primeaux.

Discussion about getting students connected to their professional societies to build network.

Discussion about getting input from recent alumni about services that would have been helpful.

Public Commentary (2 minutes)

Question about MEB 3rd floor renovations – Duct work is ongoing which may result in closure of study rooms and other areas.

Expression of gratitude and appreciation to President McCauley for her service as Faculty Senate President this past year.

Adjourn at 4:43

Motion by Sen Mauldin, Second by Sen McGee.