



FACULTY SENATE

Meeting Minutes
Tuesday May 14, 2024
3:30pm-5:00pm, CSRB-563

Those present included:

Allied Health— Alanna Glapion, Michael Norman (proxy for Megan Majoue), Brittany Hall (proxy for Amber Weydert), Brittney Wright

Dentistry—Thomas Lallier (also proxy for Diedra Brewer-Hohensee), A. C. Liles, Molly Rosebush

Graduate Studies— Andrew Catling, Doug Johnston

Medicine— Allison Augustus-Wallace, Jennifer Cameron, Sanjay Kamboj, Michelle Korah-Sedgwick, Brian Lochlann McGee, Maria Reinoso

Nursing— Shelly Dolan, Aimee McCauley (also proxy for Sam Mauldin), Jessica Teeter (also proxy for Jolie Harris)

Public Health— Mei-Chin Hsieh, Chih-yang Hu, Henry Nuss, Susanne Straif-Bourgeois, Tung-Sung Tseng

Library – Sharon Duffy

Ex-Officio—Rebecca Bealer, Judy Crabtree

Absent: Luther Gill, Jennifer Hart, Stefany Primeaux

Welcome and call to order by President McCauley at 3:30PM

In accordance with the Louisiana Constitution, Article 12, Section 3, and La. R.S. 42:11-28, the Faculty Senate Meeting for the Louisiana State University Health Sciences Center – New Orleans is hereby convened.

Approval of April 2024 meeting minutes

Minutes approved in motion by Sen. A.C. Liles, Second by Sen. Tom Lallie

Ratification of Electronic Vote – *Final Recommendations for Faculty Handbook Revision*

All proposed revisions passed except Rev III.

Vote by Senators: Approved by all, Opposed by none

Administrative Update

Ben Lousteau - Interim Vice Chancellor of Administration and Finance

Topic: Campus Closure Decisions for Weather

- The two primary issues that are considered are whether the campuses will be safe places during the storm and if people will be able to travel to get to and from the campuses. Only the general metro area is considered for travel concerns.
- There are significant consequences and costs associated with closures. In particular, the clinics have wait times of several months so a missed appointment will result in a lengthy delay to patient care.
- They look to our peer institutions such as Tulane and Loyola as well. The decision rests with the Chancellor.
- Employees have the option to take leave if they feel unsafe about travelling to campus. They should work with supervisors to determine best options.
- Closures are also an equity issue as clinicians have to report to work and others have different options.
- During the last event in April, the parking garage at Main campus was opened to all.

- Street flooding can happen routinely during any storm. Students and employees should plan for additional travel time during weather events.

Question about Protocols for closing Dental Campus that were found on the website:

- Mr. Lousteau was unaware of any protocols and will investigate.

The protocols stated that facilities will monitor the parking lots for flooding.

- Dr. Southerland is having a map created for the Dental Campus that identifies the safest places to park to avoid flooded areas.
- The possibility of using cameras on campus to track street conditions was discussed.

Question about parking spots at the Dental Campus that are reserved for Downtown staff. A new one has recently been added which eliminates a spot for Dental employees.

- Mr. Lousteau is aware of the reserved spots but didn't know why another one was added or who requested it.

Darren Burkett – Executive Director of Environmental Health and Safety

Topic: Hurricane Preparedness

Slide presentation will be sent along with the minutes.

It is predicted to be an extremely active hurricane season.

[CM-51](#) Policy on Weather Related Emergency Procedures for LSUHSC – New Orleans covers the hurricane plan.

The Chancellor has full authority to activate the hurricane plan.

Question about IT server operation during a site shutdown

- Mr Burkett stated that the servers are in a high and secure location and also run in parallel with Baton Rouge for additional backup.

Ken Boe – Assistant Vice Chancellor for IT – was unable to attend the meeting. He will provide an update about Moodle at the June Faculty Senate meeting.

President's Report (President McCauley)

From Executive Council meeting with Dr. Southerland:

1 – Last week the Strategic Plan was revealed, but not formally adopted. Until it is formally adopted, we will begin collecting metrics and data to support our strategic plan. Our strategic plan consists of *four primary goals with defined metrics*.

-LSU A&M approved our mission statement.

-This update was also shared with the Council of Deans on Monday.

2 - Vice Chancellor of Health Affairs, Courtney Phillips, MD will be managing policy and politics for LSU Health Science centers.

-Dr. Phillips was previously the Secretary of the Louisiana Department of Health and has worked under at least two gubernatorial administrations.

-She will be working to contribute to gaining Top 50 AAU status for the LSU System by building a research program and initiative to gain stability in policy and legislation.

3 – The HSC's QP for the next seven years will be Student Success and Wellness.

This is a 3-part Quality improvement plan including;

- *Academic Success*, which will include tutoring, writing, test taking time management.

- *Physical and mental health*, including mental health, physical fitness, nutrition, hunger-free campus designation and initiatives.

- *And financial wellness* - including debt and wealth management support.

The QP is due in February. We are beginning the build now, and will include the plan, show the metrics with which ease improvements will be measured, and will include an organizational chart, a budget, etcetera.

****Please look at how you're measuring and documenting student success within your various schools. Ensure that there are metrics being collected and documented. All schools will need to be able to support the Health Science Center strategic plan.**

4 - Tenure streamlining. Refining and aligning the processes and document formats, templates and procedures. These will be the same throughout the HSC. The library will manage publication ratings including impact factors and H indexes.

5 - Educator track. We have clinical track, we have research track, but we don't have anything that honors the educational instructional domain at our Health Science center. This track will be established throughout the LSU system - not just here at the Health Science center. There is already a Department of Education within the LSU main system, and we are looking for an alternate term to define the track - 'Instructional' has been suggested, but that does not necessarily reflect the higher level of teaching and learning in academia.

6 – Extreme Weather Plan. The Chancellor's Office is advocating for students and faculty by working toward identifying a plan for pivoting during extreme weather events.

Discussion about examples of student success metrics that schools are measuring for the QEP:

- Nursing – looking at student progress with Navigator system and not only using Registrar data; showed retention rate was actually lower than previously thought because can see how many students are falling behind progress goals
- Public Health – Uses PeopleSoft to show if students have dropped out
- It is important to document any interventions used when tracking student progress.
- Each school will have their own unique metrics to follow and measure; helpful to share what schools are doing so others can apply to their situation.

Board of Supervisors Report (Senators Kamboj and Nuss)

- Appointments of Courtney Phillips (Vice Chancellor of Health Affairs and Chief Health Officer of LSU A&M) and Steve Nelson (LSUHSC Chancellor) were passed.
- Baton Rouge is planning an event to bring together Faculty Senators from all campuses
- It was noted that Dr. Shafiqul Chowdhury in Veterinary Medicine (LSU A&M) is developing a bovine vaccine against respiratory disease that is the first of its kind in the world.
- Request to establish a PhD in Biomedical Sciences at LSUHSC was approved. This will consolidate the seven existing PhD programs in the basic sciences (Biochemistry & Molecular Biology, Physiology, Pharmacology & Experimental Therapeutics, Neuroscience, Cell Biology & Anatomy, Microbiology, Immunology, and Parasitology, Human Genetics).
- Fees for Out of State Veterinary Medicine students will be increased
- Graduate Assistants at all LSU institutions will be exempt from any mandatory fees imposed by the institution. This meets the requirements of Act 664 of the 2022 Regular Session of the Louisiana Legislature.
- LSU-Eunice is planning to open a Non-Human Primate Research Facility

Old Business

Final Call for Nominations for 2024-2025 Faculty Senate
President Elect: Jennifer Cameron (by Maria Reinoso)
Secretary: Sharon Duffy (self nominated)

Additional nominations can be sent to President McCauley before the next meeting.
Sen. Augustus-Wallace was nominated last month for President-Elect position.

New Business

Bylaws and Parliamentary Procedures

- President McCauley reviewed the Senate by-laws with focus on the areas that outline how we can provide input and emergency meetings. The by-laws with her highlights will be sent with the minutes.

Continuation of CM-73 Remote Work Policy

- It has been continued through December 31, 2024.
- Email from Jill Fragoso is included with minutes.

Reports from Assemblies

Allied Health:

- Faculty Assembly passed two bylaw amendments to modify who should serve on Faculty Senate; currently, Assembly President (1 year appointment to Senate) and four other delegates are now listed. In the future, the President-Elect will be appointed as a Senator to serve the full 3-year term.
- Alumni event was held on 5/10; it was primarily attended by current students
- The Assembly has questions and concerns about how and when the national searches for Deans at LSUHSC will occur.

Dentistry:

- Dr Southerland has stated that a new process is needed to determine closure of the Dental campus that is separate from the Main campus. At this time, there is only a single process and Ben Lousteau explained it today.

Graduate Studies:

- Pleased with the new PhD program in Biomedical Science; specializations will still be available within the consolidated degree.
- Starting in Summer 2024, all dissertations will be solely in electronic form and not in paper.
- Graduate Assistant positions are being more clearly defined; as per Board of Supervisors meeting, they will no longer pay institutional fees while working as GAs.

Medicine:

- Dr Miele reported to the Assembly about his role related to the School of Medicine's strategic plan. He is leading the Research component of the plan.
- He detailed the current challenges and strengths of the program.
- An action plan was revealed for achieving stated goals.
- More training will be available in both clinical and basic research roles.

Nursing:

- Award Ceremony will be held on May 15
- Summer semester starts on May 22
- Faculty development on new competencies will be offered for Spring 2025

Public Health:

- Curriculum changes have been made that changed some required classes to electives. This gives students more flexibility in their classes.
- Strategic planning is underway

Library:

- Two classes offered by Library in May:
 - Wed May 22 at 2pm – RefWorks citation manager (in person in Library and Zoom)
 - Wed May 29 at 2pm – How to Peer Review a Journal Article (Zoom only)
- Contact the library to register and get the zoom link
- The Libraries are working with IT to provide an institutional subscription to Endnote citation manager. Announcement from IT should be coming soon. RefWorks will continue to be offered. Training will be offered. Contact the Library if you want to schedule a session for your department.

Public Commentary (2 minutes)

Question about DEI status at LSUHSC – Sen Augustus-Wallace reported we are continuing to conduct business as usual related to DEI activities.

Question about Crisis Leave that was discussed at last month's meeting – HR is still discussing it.

Question about Faculty Handbook Revisions that were sent to VCAA Office – No feedback yet on the proposed revisions.

Adjourn at 4:56

Motion by Sen Liles, Second by Sen McGee.

6/4/2024 - ajm