

### View 1098-T

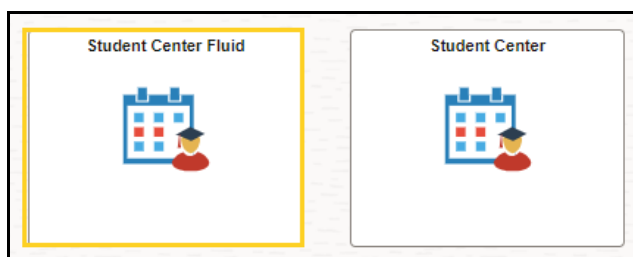
**Note to Alumni and Former Students:** PeopleSoft Self Service Access is provided for a period of five (5) years beyond a student's graduation or separation date. You must use the network logon ID you had as a student for access. If you do not remember your network logon ID, please contact:

- LSU Health Shreveport graduate/former student, please call the Shreveport Service Desk at (318) 675-6506
- LSUHSC New Orleans graduate/former student, please call the New Orleans Help Desk at (504) 568-HELP or (800) 303-3290

Please refer to the **Sign On and Sign Off Instructions** for additional information on signing on to PeopleSoft.

#### To view and/or print your 1098-T:

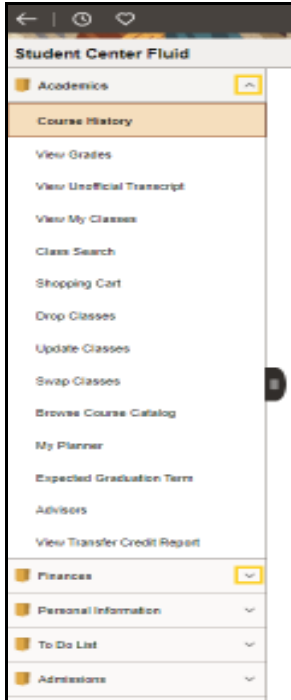
1. Click the **Student Center Fluid** tile.  
The system will default you on the *Course History* page of the **Academics** section.



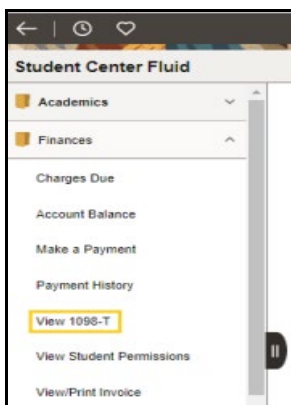
## Job Aid

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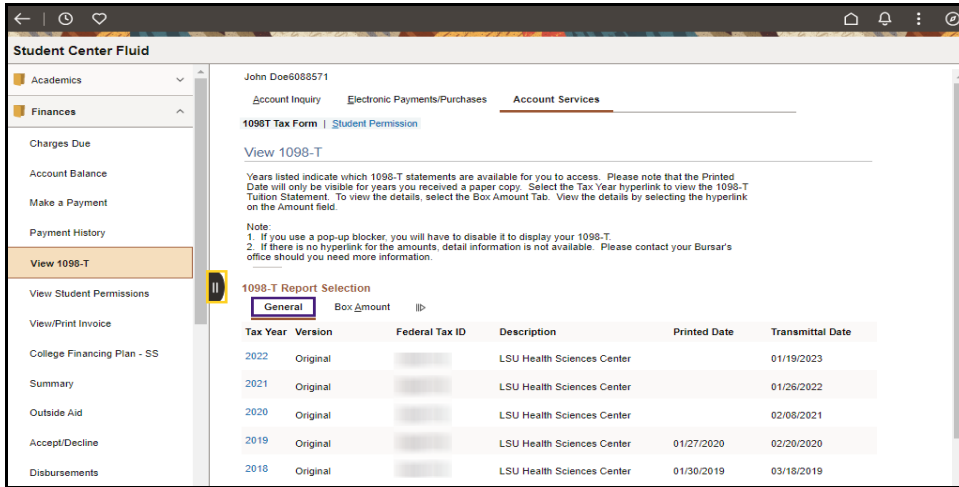
- The system defaults you into the **Academics Course History** option. Click the drop-down button to the right of the **Academics** button to close the menu. Click the drop-down button to the right of the **Finances** button to open the menu.



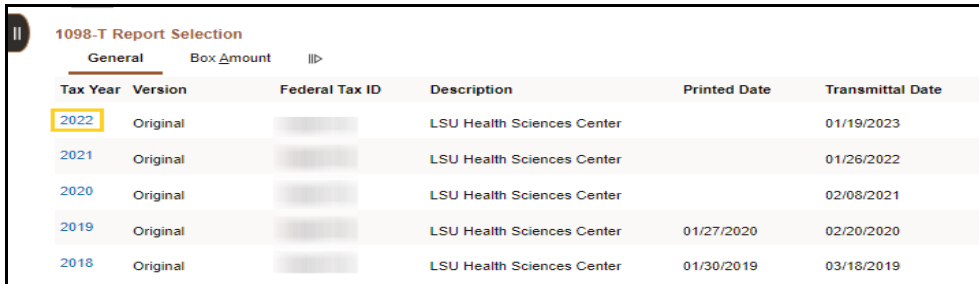
- Click the **View 1098-T** list item.



- The system defaults you into the *Account Services* tab. Click the **Navigation Area** button to close the menu. In the **1098-T Report Selection** area, students can view the *Tax Year, Version, Federal Tax ID, Description, Printed Date* and *Transmittal Date* for each available 1098-T.



- Click the **2022 Tax Year** link to view and print its 1098-T. Click the printer icon on your browser to print the 1098-T on your default printer. **NOTE: Make sure you disable the pop-up blockers to display your 1098-T.**



- View the **2022 1098-T**.  
Click the **SSF\_SS\_1098T.pdf Close Tab** button.

- Click the **Box Amount** tab to view box amounts displayed on the 1098-T statement. View Box Amount details by clicking the appropriate *Payments Received* hyperlink. If no hyperlinks display in the *Payment Received* column, then the detail information is not available.

1098-T Report Selection

General **Box Amount** ||>

Tax Year	Version	Payments Received	Amount Billed	Prior Year Adjustments	Scholarships or Grants	Prior Year Grant Adjustments
2022	Original	33323.95	0.00	0.00	0.00	0.00
2021	Original	33323.95	0.00	0.00	0.00	0.00

- Click the **2022 Payment Received** link to view 2022 payment details.  
**NOTE: Users may click the Show all columns button (right arrow with two lines highlighted in purple) to view all General and Box Amount columns at one time.**

1098-T Report Selection

General **Box Amount** ||>

Tax Year	Version	Payments Received	Amount Billed	Prior Year Adjustments	Scholarships or Grants	Prior Year Grant Adjustments
2022	Original	33323.95	0.00	0.00	0.00	0.00
2021	Original	33323.95	0.00	0.00	0.00	0.00

9. The 1098-T Box Amount Drilldown displays all payments received for the calendar year of 2022. Click the [Return to View 1098-T](#) link.

**1098-T Box Amount drilldown**

**View 1098-T - 2022 - Payments Received**

View 1098-T - 2022 - Payments Received

Item	Amount	Description	Account Type	Term	Actual Billing Date	Date Posted	Payment Date
1	75.00	Fed DL Unsub Staf Dent/Med #1N	Equipment, Lab, & Tech Fees	Spring-New Orleans 2022			01/06/2022
2	24.50	Fed DL Unsub Staf Dent/Med #1N	General Fees	Spring-New Orleans 2022			01/06/2022
3	45.50	Fed DL Unsub Staf Dent/Med #1N	General Fees	Spring-New Orleans 2022			01/06/2022
4	60.00	Fed DL Unsub Staf Dent/Med #1N	General Fees	Spring-New Orleans 2022			01/06/2022
5	68.75	Fed DL Unsub Staf Dent/Med #1N	General Fees	Spring-New Orleans 2022			01/06/2022
14	68.75	Fed DL Unsub Staf Dent/Med #1N	General Fees	Fall-New Orleans 2022			08/20/2022
15	125.00	Fed DL Unsub Staf Dent/Med #1N	General Fees	Fall-New Orleans 2022			08/20/2022
16	150.00	Fed DL Unsub Staf Dent/Med #1N	General Fees	Fall-New Orleans 2022			08/20/2022
17	232.00	Fed DL Unsub Staf Dent/Med #1N	General Fees	Fall-New Orleans 2022			08/20/2022
18	15.00	Fed DL Unsub Staf Dent/Med #1N	Miscellaneous Fees	Fall-New Orleans 2022			08/20/2022
19	50.00	Fed DL Unsub Staf Dent/Med #1N	Miscellaneous Fees	Fall-New Orleans 2022			08/20/2022
20	322.00	Fed DL Unsub Staf Dent/Med #1N	Miscellaneous Fees	Fall-New Orleans 2022			08/20/2022
21	15687.73	Fed DL Unsub Staf Dent/Med #1N	Tuition	Fall-New Orleans 2022			08/20/2022

[Return to View 1098-T](#)

10. This completes [View 1098-T](#).

**Student Center Fluid**

John Doe6088571

Account Inquiry | Electronic Payments/Purchases | Account Services

[1098T Tax Form](#) | [Student Permission](#)

[View 1098-T](#)

Years listed indicate which 1098-T statements are available for you to access. Please note that the Printed Date will only be visible for years you received a paper copy. Select the Tax Year hyperlink to view the 1098-T Tuition Statement. To view the details, select the Box Amount Tab. View the details by selecting the hyperlink on the Amount field.

Note:  
 1. If you use a pop-up blocker, you will have to disable it to display your 1098-T.  
 2. If there is no hyperlink for the amounts, detail information is not available. Please contact your Bursar's office should you need more information.

**1098-T Report Selection**

Tax Year	Version	Federal Tax ID	Description	Printed Date	Transmittal Date
2022	Original		LSU Health Sciences Center		01/19/2023
2021	Original		LSU Health Sciences Center		01/26/2022
2020	Original		LSU Health Sciences Center		02/08/2021
2019	Original		LSU Health Sciences Center	01/27/2020	02/20/2020
2018	Original		LSU Health Sciences Center	01/30/2019	03/18/2019