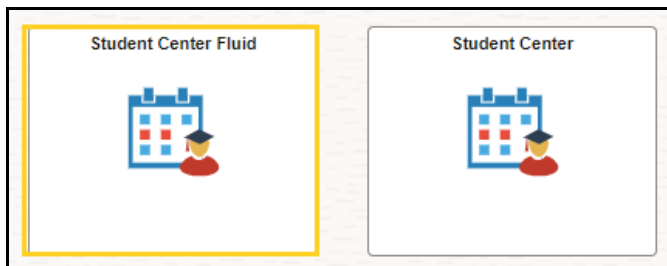


## View Payment History

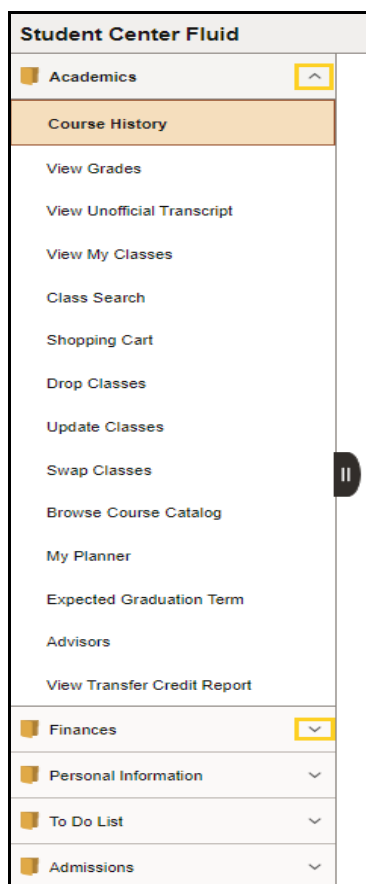
1. Click the **Student Center Fluid** tile.



2. The system defaults you into the **Academics Course History** option.

Click the **drop-down button to the right of the Academics** to close the menu options.

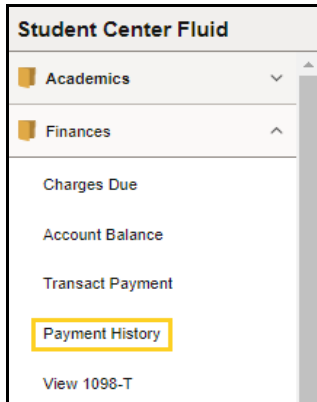
Click the **drop-down button to the right of the Finances** to open the menu options.



# Job Aid

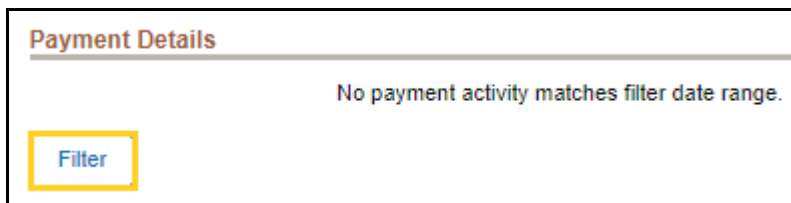
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3. Click the **Payment History** menu option.



4. The panel displays with no payment activity shown.

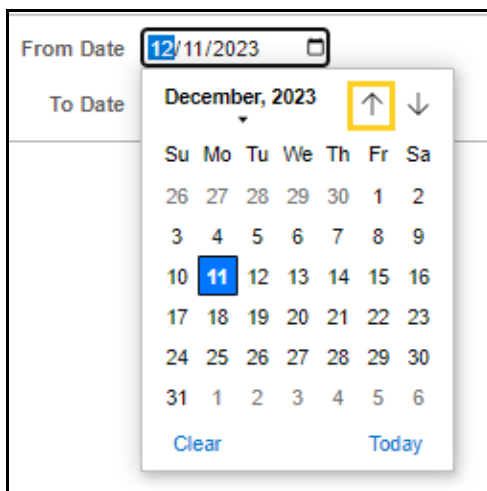
Click the **Filter** button to select payment time period.



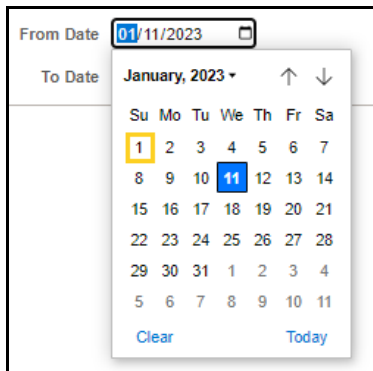
5. Click the **From Date** calendar button.



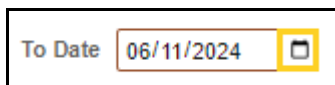
6. Click the **Show previous month** arrow until you reach **01/01/2023**..



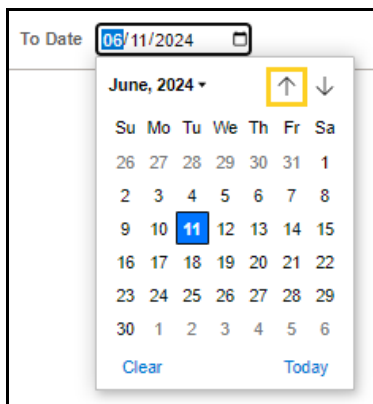
7. Click the **1st** day on the calendar.



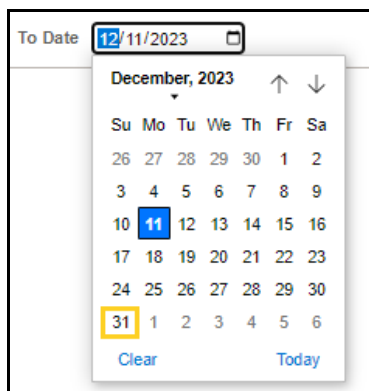
8. Click the **To Date** calendar button.



9. Click the **Show previous month** arrow until you reach **12/31/2023**.

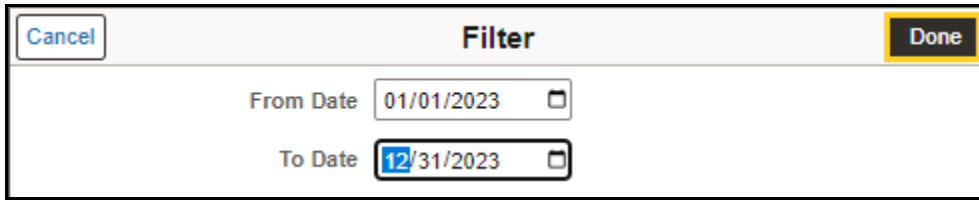


10. Click the **31st** day on the calendar.



# Job Aid

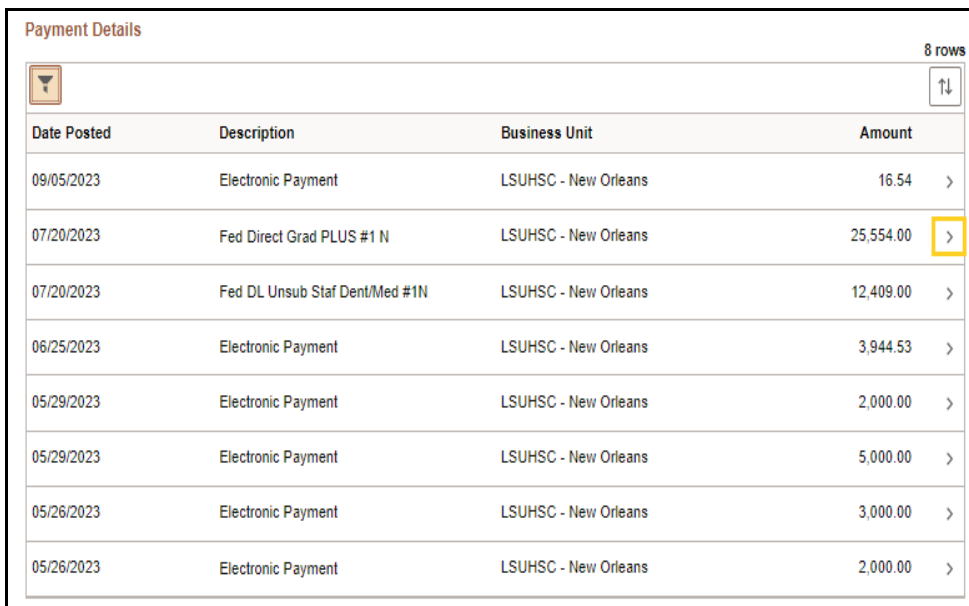
11. Click the **Done** button.



A dialog box titled "Filter" with a "Cancel" button on the left and a "Done" button on the right. It contains two date input fields: "From Date" with the value "01/01/2023" and "To Date" with the value "12/31/2023".

12. The student's **Payment Details** display. Each line shows a payment description and amount.

On the **Fed Direct Grad Plus #1 N** (line 2), click the **right arrow** to view the breakdown of charges for a specific date and amount.



Payment Details

8 rows

Date Posted	Description	Business Unit	Amount	
09/05/2023	Electronic Payment	LSUHSC - New Orleans	16.54	>
07/20/2023	Fed Direct Grad PLUS #1 N	LSUHSC - New Orleans	25,554.00	>
07/20/2023	Fed DL Unsub Staf Dent/Med #1N	LSUHSC - New Orleans	12,409.00	>
06/25/2023	Electronic Payment	LSUHSC - New Orleans	3,944.53	>
05/29/2023	Electronic Payment	LSUHSC - New Orleans	2,000.00	>
05/29/2023	Electronic Payment	LSUHSC - New Orleans	5,000.00	>
05/26/2023	Electronic Payment	LSUHSC - New Orleans	3,000.00	>
05/26/2023	Electronic Payment	LSUHSC - New Orleans	2,000.00	>

13. Charges paid on 07/20/2023 by **Fed Direct Grad Plus #1 N** display.

Click the **Close** button.

Charges Paid on 07/20/2023 by Fed Direct Grad PLUS #1 N <span style="float: right;">✕</span>		
Payment Breakdown	Term	Applied Payment Amount
SGA, Additional, Med NO	Fall-New Orleans 2023	15.00
Gen Activity Fee, Med, NO	Fall-New Orleans 2023	24.50
Student Housing Fee, NO	Fall-New Orleans 2023	45.50
Building Use Fee, NO	Fall-New Orleans 2023	60.00
Student Health, NO	Fall-New Orleans 2023	68.75
Tech Fee, Med, NO	Fall-New Orleans 2023	75.00
Safety and Security Fee - N.O.	Fall-New Orleans 2023	125.00
Acad. Excel. Fee- MEDNO	Fall-New Orleans 2023	150.00
Operational Fee MEDN NO	Fall-New Orleans 2023	232.00
Tuition, Medicine in NO	Fall-New Orleans 2023	3,278.73
Parking Fees - New Orleans	Fall-New Orleans 2023	125.00
Refund Overpay-Via BankMobile	Fall-New Orleans 2023	21,354.52
<b>Total Payment Amount</b>		<b>25,554.00</b>

14. This completes *View Payment History*.